



**NOTICE OF PUBLIC MEETING
REGULAR MEETING OF THE BOARD OF TRUSTEES
Monday, October 14, 2024 at 4:30 pm
1500 West Agency Road, West Burlington, Iowa
Board Room**

Tentative Agenda

1.0 Routine Items

- 1.1 Call to Order, Roll Call, and Pledge of Allegiance
- 1.2 Adoption of Formal Agenda
- 1.3 Communications (Limited to Five (5) Minutes per Individual)
 - 1.3.1 Audience
 - 1.3.2 Administration
 - 1.3.3 Board
- 1.4 Community Colleges for Iowa Trustees Report

2.0 Action Items

- 2.1 Approval of Consent Agenda
(NOTE: All matters listed on the attached Consent Agenda are considered to be Routine by the Board of Trustees and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.)
- 2.2 Public Hearing on the Adoption of Plans, Specifications, Form of Contract and Estimate of Costs for the construction of the Keokuk Campus Building 200 Roof Replacement
- 2.3 Approval of the Resolution Adopting Plans, Specifications, Form of Contract and Estimate of Costs for the construction of the Keokuk Campus Building 200 Roof Replacement
- 2.4 Consideration of Construction Bids and Resolution Making Award of Construction Contract of the Keokuk Campus Building 200 Roof Replacement
- 2.5 Public Hearing on the Adoption of Plans, Specifications, Form of Contract and Estimate of Costs for the construction of the West Burlington Campus Server Room HVAC Upgrades
- 2.6 Approval of the Resolution Adopting Plans, Specifications, Form of Contract and Estimate of Costs for the construction of the West Burlington Campus Server Room HVAC Upgrades
- 2.7 Consideration of Construction Bids and Resolution Making Award of Construction Contract of the West Burlington Campus Server Room HVAC Upgrades
- 2.8 Confirmation of 2025 Distinguished Alumni Awards

3.0 Accountability

- 3.1 Marketing Update
- 3.2 President's Report
- 3.3 Monthly Financial Report
- 3.4 Facilities Update

4.0 Community Colleges for Iowa meetings:

- October 23-26, 2024 - ACCT Annual Congress – Seattle, WA
- November 7, 2024 – Joint Meeting – IACCT Board Meeting
- December 3-5, 2024 – Community College Convention & Tradeshow

SCC Board of Trustees meetings:

- Monday, November 11, 2024 at 4:30 pm at the West Burlington Campus
- Monday, December 9, 2024 at 4:30 pm at the West Burlington Campus

5.0 Adjournment

Darcy Burdette

Darcy Burdette, Board Secretary

CONSENT AGENDA

for
October 14, 2024

1. Approval of Minutes
 - September 9, 2024, Regular Board Meeting Minutes
2. Presentation of Bills of Account
3. Resignations, Terminations and Mutually Agreed to Contract Adjustments

Name	Title	Date of Hire	Last day of Employment	Reason
Derreck Calkins	Interim Dean of Career & Technical Education and Director of Assessment, Curriculum, and Learning Resources and Coordinator, Sport Management Program	02/03/2020	09/13/2024	Personal.
Cole Higgins	Assistant Athletic Director	06/12/2023	11/01/2024	Personal.
Mike Kaczinski	Assistant Professor - Welding	01/11/2007	08/12/2025	Accepted Early Retirement.
Brian McAtee	Librarian - WB	08/19/1999	08/12/2025	Accepted Early Retirement.
Sibyl McIntire	TRIO Student Support Services Project Advisor	02/17/2014	11/13/2024	Personal.
Paul Volkl	Instructor – Industrial Controls, Automation, and Robotics Technology	08/13/2021	10/11/2024	Personal.
Brenda Wilkins	Counselor/Enrollment Specialist	08/01/1997	12/20/2024	Accepted Early Retirement.

4. Employment Contracts

Name	Title	Contract Period	Salary
Susan Dahl-Mattoon (Replacement)	Welcome Center Receptionist/Marketing Office Assistant - WB	October 22, 2024 – June 30, 2025	\$21,600.00 (\$31,320.00 annual)
Kelsey Howard (Rescinded Resignation)	Assistant Director – TRIO Upward Bound	July 1, 2024 – June 30, 2025	\$47,682.15 (\$47,682.15 annual)
Caili Rodeffer (Replacement)	Student Success Advocate – Concurrent Enrollment	September 23, 2024 – June 30, 2025	\$33,798.80 (\$43,888.00 annual)
Lori Stewart (Replacement)	Evening Receptionist/Housekeeper – Mt. Pleasant Center	October 22, 2024 – June 30, 2025	\$12,960.00 (\$18,720.00 annual)